

# Training Documentation Form

WAC 296-800-140 Accident Prevention Program (recommended)  
WAC 296-800-150 First Aid (recommended)  
WAC 296-800-160 Personal Protective Equipment (PPE) (required)  
WAC 296-800-170 Chemical Hazard Communication (recommended)  
WAC 296-800-300 Portable Fire Extinguishers (recommended)

This sample form can help you verify in writing that each employee who needs training has received and understood it. You can copy this sample form or create your own.

☐ **Accident Prevention Program, safety orientation**

☐ **Personal Protective Equipment Type:** \_\_\_\_\_

☐ **Chemical Hazard Communication**

☐ **First Aid**

☐ **Portable Fire Extinguishers**

Date(s) of training: \_\_\_\_\_

List of employees who completed this training:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Trainer/Employer:** \_\_\_\_\_